Hi 2010 WAP course teachers!

I'd like to officially welcome you to the 2010 WAP program.  I look forward to working with all of you next year.   I have high expectations for the development of a quality program and I know we can achieve this together over the next few years.

Please visit the wiki and become familiar with it. <http://wilvandee.wikispaces.com/>  Answers to a lot of your questions can be found there. Formats for programs and other important documents are already posted.  If you have any questions don’t hesitate to contact me.

There is a long way to go in developing the program so please expect some changes in future.  Also, many of us are first time VC deliverers which means it's going to be a huge learning year.  I'm going to do my best to support each of you so please let me know if you need anything.  Keep in mind that your input/feedback is crucial in developing a quality program.

There are a few expectations I have for teachers delivering which include:

-Term **programs** are due day 1 start of each term.  (These can be electronically submitted to me) Please see the program checklist on the wiki. It’s the program format we use at MCS. I do not expect you to change the format of your programs however I do expect all of the criteria on the checklist.

-**Weekly outlines** are to be completed and submitted to me by 9am beginning day of that week and given to your students first class of the week. These will also need to be posted on your wiki/moodle.

-Assessment procedures need to be followed (notes sent home, assessment task schedule given out at start of year, etc) *Please see rules and procedures booklet*

-All teachers are expected to have and regularly update either a wiki or Moodle site. These links will be attached to the Wilvandee Wiki.  (Please begin creating these ASAP so as you become familiar with the programs.  I am happy to assist with Wiki's but have little experience with Moodle) *Please see my Earth wiki*

-Please become familiar with all of the WAP policies (see wiki) and keep me up to date with student performance/concerns. Please provide feedback about these policies so as necessary adjustments can be made where necessary.

-I have not yet created an attendance procedure however I would like attendance statistics at the end of each week for your subjects. (will probably have a data base in which I’ll enter the data you send me via email)

-Please become familiar with the Board of Studies Website. This site contains TONS of valuable information and resources.

-Regular communication with students via email (*you could incorporate practice into your first few lessons)*

-Reporting: Will attack this next year. I would like these to be submitted to me via WORD in which I can then provide you with support where necessary. I don’t think I’ll have access to all the schools reporting systems.. (I’ll develop a program for this next year as report deadlines approach)

-Video Conferencing: Please have a go with the equipment before end of term and before the kids arrive next year. You can practice dialling in to any of the numbers posted on the wall in the VC rooms. I will provide direct assistance upon request and definitely during the first few weeks of T1 and where necessary after that.

-Please see the support documents for planning a VC lesson. Many of us have never done this so will be in uncharted waters. Organisation and planning well in advance are going to be two critical factors in successfully delivering quality VC lessons.

There are a lot of things I expect to come up that we have not planned for and I apologise now for these. This is going to be another learning year for us all and we will all need to be flexible but most importantly work together and support each other.

Please see the tentative list below courses/teachers. Things may change before the start of the year however please plan accordingly:

**English:**

-Tim and Michelle (yr 11)

-Tim (MCS yr 12)

-Michelle (WCS yr 12)

**Maths:**

-Gabor (yr 11)

-Bob (yr 12)

**Earth Science:**

-Dave (yr 11 and 12)

**SLR:**

-Danielle (yr 12)

**Sports Coaching:**

-Danielle (yr 11 and 12)

**Aboriginal Studies:**

-Robert (yr 11 and 12)

**Hospitality:**

-Vicki (yr 11 and 12)

**D&T:**

-Steve (yr 12)

**Industrial Tech:**

-Steve (yr 11)

**Art:**

-Rick (yr 12 and possibly year 11 too only 1 student with interest thus far)

*Support/co-teachers will be organised in future to provide support on the far end of the VC.*

Student numbers are as follows (this is an estimate):

WCS: 2 yr 12, 2-7 yr 11

ICS: 1-3 yr 11

MCS: 6 yr 12, 7-10 yr 11

This is a lot of information and I don’t want to overload you especially at the end of the year! In future I would like to schedule a development day in which this can all be presented to you face to face. Will look at that in 2011.

Thank you so much for taking the time to look at this information. Again, I look forward to working with you next year and am very excited about the potential of the WAP.

Have a great holiday and I’ll see you all next year.

Dave Fellows